

**Starlight Children's Foundation Canada**  
**Fondation pour l'enfance Starlight Canada**

**Financial Statements**  
**December 31, 2017**

# Starlight Children's Foundation Canada

## Fondation pour l'enfance Starlight Canada

Financial Statements  
December 31, 2017

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## **Independent Auditor's Report**

To the Directors of  
**Starlight Children's Foundation Canada**  
**Fondation pour l'enfance Starlight Canada**

We have audited the accompanying financial statements of Starlight Children's Foundation Canada / Fondation pour l'enfance Starlight Canada, which comprise the statement of financial position as at December 31, 2017, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### *Basis for Qualified Opinion*

In common with many not-for-profit organizations, the Foundation derives revenues from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Foundation and we were not able to determine whether adjustments might be necessary to donations and fundraising events revenues, excess of revenues over expenses, cash flows from operations for the year ended December 31, 2017, current assets and net assets as at December 31, 2017. Our audit opinion on the financial statements for the year ended December 31, 2016 was modified similarly because of the possible effects of this limitation in scope.





*Qualified Opinion*

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Starlight Children's Foundation Canada / Fondation pour l'enfance Starlight Canada as at December 31, 2017, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

*Richter* LLP<sup>1</sup>

Montréal, Quebec  
June 12, 2018

<sup>1</sup>CPA auditor, CA, public accountancy permit No. A112505

**Starlight Children's Foundation Canada**  
**Fondation pour l'enfance Starlight Canada**

**Statement of Financial Position**  
**As at December 31, 2017**

	2017 \$	2016 \$
<b>Assets</b>		
<b>Current</b>		
Cash	792,283	767,166
Short-term investments (note 3)	116,599	101,497
Pledges and sundry receivables (note 4)	411,672	586,253
Contributed materials to be distributed	226,316	60,160
Prepaid expenses	201,637	71,489
	<b>1,748,507</b>	<b>1,586,565</b>
<b>Long-term investments</b> (note 3)	<b>86,146</b>	-
<b>Premises and equipment</b> (note 5)	<b>262,359</b>	332,951
<b>Website</b> , less accumulated amortization of approximately \$20,000 (2016 - \$19,000)	<b>198,465</b>	184,709
	<b>546,970</b>	<b>517,660</b>
	<b>2,295,477</b>	<b>2,104,225</b>
<b>Liabilities</b>		
<b>Current</b>		
Accounts payable and accrued liabilities	232,217	449,589
Deferred revenue and contributions (note 6)	395,704	161,974
Current portion of long-term debt (note 7)	17,262	16,471
	<b>645,183</b>	<b>628,034</b>
<b>Long-term debt</b> (note 7)	<b>73,313</b>	90,579
<b>Deferred contributions</b> (note 8)	<b>153,060</b>	186,553
	<b>226,373</b>	<b>277,132</b>
	<b>871,556</b>	<b>905,166</b>
<b>Commitments</b> (note 9)		
<b>Net assets</b>		
<b>Unrestricted</b>	<b>1,423,921</b>	1,199,059
	<b>2,295,477</b>	<b>2,104,225</b>

See accompanying notes

Approved on behalf of the board

\_\_\_\_\_, Director

\_\_\_\_\_, Director

**Starlight Children's Foundation Canada**  
**Fondation pour l'enfance Starlight Canada**

**Statement of Changes in Net Assets**  
**For the Year Ended December 31, 2017**

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>Balance - beginning of year</b>	<b>1,199,059</b>	1,183,001
Excess of revenues over expenses	<b>224,862</b>	16,058
<b>Balance - end of year</b>	<b>1,423,921</b>	1,199,059

See accompanying notes

**Starlight Children's Foundation Canada**  
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**Statement of Operations**  
**For the Year Ended December 31, 2017**

	<b>2017</b>	2016
	<b>\$</b>	<b>\$</b>
<b>Revenues</b>		
Fundraising events	<b>2,790,538</b>	3,335,733
Donations	<b>2,687,008</b>	2,729,697
In-kind donations (including amortization of deferred contributions of approximately \$34,000 (2016 - \$34,000))	<b>1,067,008</b>	1,294,351
Interest	<b>3,831</b>	2,298
	<b>6,548,385</b>	7,362,079
<b>Expenses</b>		
Program (including amortization of premises and equipment and website of approximately \$35,000 (2016 - \$48,000))	<b>4,344,326</b>	4,798,657
Fundraising	<b>1,637,109</b>	2,227,213
General and administrative (including amortization of premises and equipment of approximately \$25,000 (2016 - \$28,000))	<b>342,088</b>	320,151
	<b>6,323,523</b>	7,346,021
<b>Excess of revenues over expenses</b>	<b>224,862</b>	16,058

See accompanying notes

**Starlight Children's Foundation Canada**  
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**Statement of Cash Flows**  
**For the Year Ended December 31, 2017**

	2017	2016
	\$	\$
<b>Operating activities</b>		
Excess of revenues over expenses	224,862	16,058
Amortization of deferred contributions	(33,493)	(33,617)
Amortization of premises and equipment	59,238	75,620
Amortization of website	808	714
Loss on disposal of premises and equipment	503	1,421
Change in fair value of investment	167	(1,275)
	<b>252,085</b>	58,921
Net change in non-cash working capital items	<b>(105,365)</b>	(75,207)
	<b>146,720</b>	(16,286)
<b>Investing activities</b>		
Investment acquisitions	<b>(101,415)</b>	(16,000)
Acquisition of premises and equipment	<b>(2,694)</b>	(89,434)
Additions to website	<b>(14,564)</b>	(73,385)
Proceeds from disposal of premises and equipment	<b>13,545</b>	-
	<b>(105,128)</b>	(178,819)
<b>Financing activities</b>		
Increase in long-term debt	-	71,803
Repayment of long-term debt	<b>(16,475)</b>	(21,748)
	<b>(16,475)</b>	50,055
<b>Increase (decrease) in cash</b>	<b>25,117</b>	(145,050)
<b>Cash - beginning of year</b>	<b>767,166</b>	912,216
<b>Cash - end of year</b>	<b>792,283</b>	767,166

See accompanying notes



# **Starlight Children's Foundation Canada**

## **Fondation pour l'enfance Starlight Canada**

### **Notes to Financial Statements**

#### **December 31, 2017**

#### **1. Statutes of incorporation and purpose of the Foundation**

The Foundation is incorporated under the Canada Not-for-Profit Corporations Act and is a registered charity under the Income Tax Act. The Foundation enhances the lives of critically, chronically and seriously ill children and their families through wish granting and other entertainment related activities.

#### **2. Significant accounting policies**

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

The Foundation also applies the Canadian standards for private enterprises to the extent that these standards address topics not addressed in Canadian accounting standards for not-for-profit organizations.

##### **Use of estimates**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

##### **Revenue recognition**

The Foundation follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Revenues from events are recognized in the period when the event occurred.

Donations mostly originate from individuals and corporations.

##### **Contributed materials**

The Foundation obtains equipment, airline tickets, donated toys and other gifts free of charge from various contributors. These materials would normally have to be purchased from regular suppliers. They are recorded at the estimated fair value at the time of the donation.

# Starlight Children's Foundation Canada

## Fondation pour l'enfance Starlight Canada

### Notes to Financial Statements December 31, 2017

## 2. Significant accounting policies (continued)

### Contributed materials (continued)

The fair value of these materials for the period is estimated at \$1,293,000 (2016 - \$1,352,000). They have been recorded as follows:

\$226,000 (2016 - \$58,000) have been recorded both as contributed materials to be distributed and deferred contributions in the statement of financial position. They will be recorded both as revenue and expenses in the statement of revenues and expenses when the Foundation distributes the related assets; and

\$1,067,000 (2016 - \$1,294,000) have been recorded both as revenues and expenses in the statement of revenues and expenses.

Contributed materials to be distributed at year end include donated body care products collected for distribution through the Foundation's programs. The Foundation reviews the carrying value of its contributed materials to be distributed for possible impairment whenever events or circumstances indicate that the fair value may have declined since it was originally acquired. An impairment loss is recognized when the fair value (current replacement cost) is lower than the carrying amount, in which case a write-down is recorded to reduce the related asset to its estimated current replacement cost. No impairment losses were recognized during the period ended December 31, 2017.

### Allocation of expenses

Certain general operating expenses of the Foundation are allocated between three functions: program, fundraising and administration. The allocation is considered appropriate to each type of expense and is used consistently from year to year. These general operating expenses are allocated on the following basis:

- i) Wages and benefits are allocated based on the percentage of time that each employee is directly involved in a function; and
- ii) Occupancy costs, insurance and office expenses are allocated based on the proportion of square footage.

### Premises and equipment

Premises and equipment are accounted for at cost. Amortization is calculated using the following methods, rates and period:

	Methods	Rates and period
Furniture and equipment	Declining balance method	30%
Computer	Declining balance method	30%
Automobiles	Declining balance method	20%
Boats	Straight-line method	9 years

# Starlight Children's Foundation Canada

## Fondation pour l'enfance Starlight Canada

### Notes to Financial Statements

#### December 31, 2017

## 2. Significant accounting policies (continued)

### Website

Website is accounted for at cost. Amortization is calculated using the straight-line method over two years. As at December 31, 2017, an amount of \$209,000 (2016 - \$194,000) is not depreciated as it was still under development at year-end.

### Long-lived assets

When the long-lived assets, which comprise premises and equipment and website, no longer have any long-term service potential to the Foundation, the excess of their net carrying amount over any residual value is recognized as an expense in the statement of revenues and expenses. A write-down should not be subsequently reversed.

### Financial instruments

The Foundation initially measures its financial assets and financial liabilities at fair value, except for certain non-arm's length transactions. The Foundation subsequently measures its financial assets and financial liabilities at amortized cost, except for government investment certificates, which are measured at fair value with changes in fair value recognized in excess of revenues over expenses.

Financial assets subsequently measured at amortized cost are tested for impairment when there are indicators of possible impairment. Any impairment loss is recognized in excess of revenues over expenses. The previously recognized impairment loss may subsequently be reversed to a maximum of the amortized cost that would have been reported at the date of the reversal had the impairment not been recognized previously.

The carrying amount of the financial instruments that are subsequently measured at amortized cost is adjusted by the transaction costs, which are recognized in excess of revenues over expenses using the straight-line method. Transaction costs related to financial instruments that are subsequently measured at fair value are recognized in excess of revenues over expenses in the period incurred.

## 3. Investments

The investments consists of guaranteed investment certificates of approximately \$203,000 (2016 - \$101,000), from which an investment of \$86,000 (2016 - \$Nil) is presented as long-term, that bear interest ranging from 0.90% to 1.20% (2016 - from 0.95% to 1.35%) per annum and mature from February 5, 2018 to January 19, 2019 (2016 - February 3, 2017).

## 4. Pledges and sundry receivables

Included in pledges and sundry receivables is approximately \$281,000 (2016 - \$417,000) of pledges receivable.

# Starlight Children's Foundation Canada

## Fondation pour l'enfance Starlight Canada

### Notes to Financial Statements December 31, 2017

#### 5. Premises and equipment

	Cost \$	Accumulated amortization \$	2017 Net book value \$	2016 Net book value \$
Furniture and equipment	11,213	11,213	-	1,655
Computer	285,885	268,367	17,518	29,696
Automobiles	72,319	43,607	28,712	31,622
Boats	373,861	157,732	216,129	269,978
	743,278	480,919	262,359	332,951

#### 6. Deferred revenue and contributions

Deferred revenue represents amounts received that relate to fundraising activities that will occur in the following year and deferred contributions relate to contributed materials which will be distributed in the subsequent periods. Changes in deferred revenue and contributions are approximately as follows:

	2017 \$	2016 \$
<b>Balance - beginning of year</b>	<b>162,000</b>	400,000
Recognized as revenue during the year	(104,000)	(83,000)
Received in the year, relating to subsequent years	175,000	104,000
Contributed materials to be distributed	220,000	58,000
Contributed materials distributed	(58,000)	(317,000)
<b>Balance - end of year</b>	<b>395,000</b>	162,000

#### 7. Long-term debt

	2017 \$	2016 \$
Promotional truck loan, bearing interest at 4.29% per annum, repayable in 72 monthly instalments of \$1,021 including interest, with a final payment in March 2020, secured by an automobile having an original cost of approximately \$62,000 and a carrying amount of approximately \$27,000 as at December 31, 2017 (2016 - \$30,000). The Foundation uses the promotional truck for transport of materials for its programming activities	25,274	36,149

# Starlight Children's Foundation Canada

## Fondation pour l'enfance Starlight Canada

### Notes to Financial Statements December 31, 2017

#### 7. Long-term debt (continued)

	2017 \$	2016 \$
Boat loan, bearing interest at 5.48% per annum, repayable in 120 monthly instalments of \$779 including interest, with a final payment in October 2026, secured by the boat having an original cost of approximately \$74,000 and a carrying amount of approximately \$62,000 as at December 31, 2017 (2016 - \$71,000). As part of one of its programs, the Foundation offers adapted boating to its families. This loan is used to finance one of the boats that the Foundation uses to carry out this activity	<b>65,301</b>	70,901
	<b>90,575</b>	107,050
Current portion of long-term debt	<b>17,262</b>	16,471
	<b>73,313</b>	90,579

Principal payments due in each of the next five years are approximately as follows:

	\$
2018	<b>17,000</b>
2019	<b>18,000</b>
2020	<b>10,000</b>
2021	<b>7,000</b>
2022	<b>7,000</b>
Others	<b>32,000</b>

#### 8. Deferred contributions

Deferred contributions relate to capital contributions for premises and equipment of the same amount. Changes in deferred contributions are approximately as follows:

	2017 \$	2016 \$
Balance - beginning of year	<b>186,000</b>	220,000
Recognized as revenue in the year	<b>(33,000)</b>	(34,000)
Balance - end of year	<b>153,000</b>	186,000

#### 9. Commitments

The commitments of the Foundation under premises (exclusive of other occupancy charges) and other contractual program obligations, aggregate to \$1,422,000. The minimum annual payments are approximately as follows:

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Notes to Financial Statements  
 December 31, 2017

**9. Commitments (continued)**

	\$
2018	<b>211,000</b>
2019	<b>202,000</b>
2020	<b>194,000</b>
2021	<b>140,000</b>
2022	<b>150,000</b>
Others	<b>525,000</b>

**10. Allocation of expenses**

The general operating expenses are allocated approximately as follows:

	Wages and benefits		Insurance		Occupancy and office	
	2017	2016	2017	2016	2017	2016
	\$	\$	\$	\$	\$	\$
Program	<b>1,302,000</b>	1,334,000	<b>24,000</b>	22,000	<b>480,000</b>	435,000
Fundraising	<b>391,000</b>	418,000	<b>4,000</b>	3,000	<b>82,000</b>	80,000
Administration	<b>202,000</b>	195,000	<b>2,000</b>	2,000	<b>47,000</b>	45,000

**11. Related party transactions**

	2017	2016
	\$	\$
<b>Contributed materials purchased</b>		
Purchases of materials from Starlight Children's Foundation Global Office	<b>80,000</b>	60,000

These transactions were concluded in the normal course of business and are measured at the exchange amount which is the amount of consideration established and agreed to by the related parties.

# **Starlight Children's Foundation Canada**

## **Fondation pour l'enfance Starlight Canada**

### **Notes to Financial Statements**

#### **December 31, 2017**

## **12. Financial instruments**

The Foundation is exposed to various risks through its financial instruments. The following analysis provides a measure of the Foundation's risk exposure at the year-end date.

### **Interest rate risk**

The Foundation is exposed to interest rate risk on its fixed-rate instruments which subject the Foundation to a fair value risk. The Foundation is exposed to this type of risk with respect to its investments and long-term debt.

### **Credit risk**

The Foundation is exposed to credit risk with regard to uncertainty as to timing and collectibility of pledges and sundry receivables. The uncertainty associated with pledges due more than a year from the year end date precludes their recognition until collection. Historically, the Foundation collects virtually all of its pledges receivable.

### **Liquidity risk**

Liquidity risk is the risk the Foundation will have difficulty to raise the funds required to have sufficient liquid financial resources to fulfill its mission, to meet its obligations associated with financial liabilities and continue operating despite adverse events with financial consequences. This need for sufficient liquidity is considered in the preparation of the annual budget, in the monitoring of cash flows and in the comparison of actual operating results with budget. As at December 31, 2017, the Foundation has met its objective of having significant liquidity to meet its current obligations.

## **13. Comparative figures**

Certain reclassifications of December 31, 2016 amounts have been made to facilitate comparison with the current period.